



TACOMA SCHOOL OF THE ARTS PARTNERS

1950 Pacific Avenue ♦ Tacoma, WA 98402

(253) 571-7919 (Main Office)

(253) 927-7778 or Auction@SOTAPartners.net (Auction Chairperson-Questions)

PROCUREMENT FORM & DONATION RECEIPT

Original Number

Catalog Number

Today's Date: _____ Date of Event: _____

Name (for catalog): _____

Item or Description (please include all facts/details/limitations):

Donor's Estimated Value \$: _____

Donor's Name (if different than above): _____

Donor Address: _____

City, State, Zip: _____ Phone: _____

Email: _____ Website: _____

- Item Received
- Certificate Received
- Donor will deliver item
By _____
- Contact about Sponsorship
- Use TSOTA Partners Certificate
- Volunteer Pick-up Date _____
- Cash Donation \$ _____
- Supplying Placecard/Display Info
- Send Invitation to event

COMMENTS: _____

Donor's Signature: _____

Auction Representative: _____ Phone: _____

Tacoma School of the Arts Partners is a 501(c)3 organization. The amount of the contribution that is deductible for federal income tax purposes is limited to the excess of any money and/or value of the property contributed by the donor over the value of the goods and services provided by Tacoma School of the Arts Partners as consideration for the contribution. The estimated value listed is a good faith estimate by the donor of the value of the contribution and is the sole responsibility of the donor. Tax ID# 91-2168988

THANK YOU FOR YOUR GENEROUS SUPPORT OF TSOTA PARTNERS!

Donor: Please make 1 copy for your records and forward original to SOTA Partners Auction HQ